

<b>Opportunity Title:</b>	Recovery Act ? Energy Efficiency and Conservation Block
<b>Offering Agency:</b>	National Energy Technology Laboratory
<b>CFDA Number:</b>	81.128
<b>CFDA Description:</b>	Energy Efficiency & Conservation Block Grant Program
<b>Opportunity Number:</b>	DE-FOA-0000013
<b>Competition ID:</b>	
<b>Opportunity Open Date:</b>	03/26/2009
<b>Opportunity Close Date:</b>	06/25/2009
<b>Agency Contact:</b>	Sue Miltenberger Contract Specialist E-mail: EECBG@netl.doe.gov

The electronic grant application is intended to be used to apply for the specific federal funding opportunity referenced here.

If the federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of the screen. You will then need to locate the correct federal funding opportunity, download its application and then apply.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

\* **Application Filing Name:** City of Simi Valley

## Mandatory Documents

Move Form to Complete

Move Form to Delete

## Mandatory Documents for Submission

Application for Federal Assistance (SF-424)
Other Attachments Form

## Optional Documents

Move Form to Submission List

Move Form to Delete

## Optional Documents for Submission

## Instructions

- Enter a name for the application in the Application Filing Name field.**

  - This application can be completed in its entirety offline; however, you will need to login to the Grants.gov website during the submission process.
  - You can save your application at any time by clicking the "Save" button at the top of your screen.
  - The "Save & Submit" button will not be functional until all required data fields in the application are completed and you clicked on the "Check Package for Errors" button and confirmed all data required data fields are completed.
- Open and complete all of the documents listed in the "Mandatory Documents" box. Complete the SF-424 form first.**

  - It is recommended that the SF-424 form be the first form completed for the application package. Data entered on the SF-424 will populate data fields in other mandatory and optional forms and the user cannot enter data in these fields.
  - The forms listed in the "Mandatory Documents" box and "Optional Documents" may be predefined forms, such as SF-424, forms where a document needs to be attached, such as the Project Narrative or a combination of both. "Mandatory Documents" are required for this application. "Optional Documents" can be used to provide additional support for this application or may be required for specific types of grant activity. Reference the application package instructions for more information regarding "Optional Documents".
  - To open and complete a form, simply click on the form's name to select the item and then click on the => button. This will move the document to the appropriate "Documents for Submission" box and the form will be automatically added to your application package. To view the form, scroll down the screen or select the form name and click on the "Open Form" button to begin completing the required data fields. To remove a form/document from the "Documents for Submission" box, click the document name to select it, and then click the <= button. This will return the form/document to the "Mandatory Documents" or "Optional Documents" box.
  - All documents listed in the "Mandatory Documents" box must be moved to the "Mandatory Documents for Submission" box. When you open a required form, the fields which must be completed are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message.
- Click the "Save & Submit" button to submit your application to Grants.gov.**

  - Once you have properly completed all required documents and attached any required or optional documentation, save the completed application by clicking on the "Save" button.
  - Click on the "Check Package for Errors" button to ensure that you have completed all required data fields. Correct any errors or if none are found, save the application package.
  - The "Save & Submit" button will become active; click on the "Save & Submit" button to begin the application submission process.
  - You will be taken to the applicant login page to enter your Grants.gov username and password. Follow all onscreen instructions for submission.

Application for Federal Assistance SF-424

Version 02

\* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify)

\* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

\* 5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

\* a. Legal Name:

City of Simi Valley

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

952626170

\* c. Organizational DUNS:

076238211

d. Address:

\* Street1:

2929 Tapo Canyon Road

Street2:

\* City:

Simi Valley

County:

Ventura

\* State:

CA: California

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

93063

e. Organizational Unit:

Department Name:

City Manager's Office

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mrs.

\* First Name:

Laura

Middle Name:

\* Last Name:

Behjan

Suffix:

Title:

Assistant City Manager

Organizational Affiliation:

City Manager's Office

\* Telephone Number:

(805) 583-6380

Fax Number:

(805) 526-2489

\* Email:

lbehjan@simivalley.org

**Application for Federal Assistance SF-424**

Version 02

**9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

**\* Other (specify):**

**\* 10. Name of Federal Agency:**

National Energy Technology Laboratory

**11. Catalog of Federal Domestic Assistance Number:**

81.128

**CFDA Title:**

Energy Efficiency & Conservation Block Grant Program

**\* 12. Funding Opportunity Number:**

DE-FOA-0000013

**\* Title:**

Recovery Act ? Energy Efficiency and Conservation Block Grants ? Formula Grants

**13. Competition Identification Number:**

**Title:**

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Simi Valley, CA

**\* 15. Descriptive Title of Applicant's Project:**

City of Simi Valley EECBG Project

Attach supporting documents as specified in agency instructions.

[Add Attachments](#) [Delete Attachments](#) [View Attachments](#)

## Application for Federal Assistance SF-424

Version 02

## 16. Congressional Districts Of:

\* a. Applicant CA-024

\* b. Program/Project CA-024

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

## 17. Proposed Project:

\* a. Start Date: 09/01/2009

\* b. End Date: 08/31/2012

## 18. Estimated Funding (\$):

* a. Federal	1,097,000.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	1,097,000.00

## \* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.

## \* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

☐ Yes☒ No

Explanation:

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

## Authorized Representative:

Prefix: Mr. \* First Name: Mike  
 Middle Name:  
 \* Last Name: Sedell  
 Suffix:

\* Title: City Manager

\* Telephone Number: (805) 583-6701 Fax Number: (805) 526-2489

\* Email: msedell@simivalley.org

\* Signature of Authorized Representative: Completed by Grants.gov upon submission. \* Date Signed: Completed by Grants.gov upon submission.

**Application for Federal Assistance SF-424**

**Version 02**

**\* Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

## Other Attachment File(s)

---

\* Mandatory Other Attachment Filename:

[Add Mandatory Other Attachment](#)

[Delete Mandatory Other Attachment](#)

[View Mandatory Other Attachment](#)

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To add more "Other Attachment" attachments, please use the attachment buttons below.

[Add Optional Other Attachment](#)

[Delete Optional Other Attachment](#)

[View Optional Other Attachment](#)

### Project/Performance Site Location(s)

**Project/Performance Site Primary Location** ☐ I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name:

DUNS Number:

\* Street1:

Street2:

\* City:  County:

\* State:

Province:

\* Country:

\* ZIP / Postal Code:  \* Project/ Performance Site Congressional District:

**Project/Performance Site Location 1** ☐ I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name:

DUNS Number:

\* Street1:

Street2:

\* City:  County:

\* State:

Province:

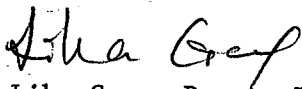
\* Country:

\* ZIP / Postal Code:  \* Project/ Performance Site Congressional District:

## FINANCIAL MANAGEMENT ASSESSMENT

This assessment should be completed, signed and certified by the Applicant's Financial Officer.

- |   | YES                                 | NO                                  |
|---|-------------------------------------|-------------------------------------|
| 1. Have you previously done business with DOE?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 2. Have you previously done business with any other Federal Agency?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| If so, please identify:   |                                     |                                     |
| Department of Agriculture   |                                     |                                     |
| Department of Commerce  |                                     |                                     |
| Department of Health and Human Services   |                                     |                                     |
| Department of Homeland Security   |                                     |                                     |
| Department of Housing and Urban Development   |                                     |                                     |
| Department of Justice   |                                     |                                     |
| Department of Labor   |                                     |                                     |
| Department of Transportation  |                                     |                                     |
| Department of Treasury  |                                     |                                     |
| Federal Highway Administration  |                                     |                                     |
| 3. Can the Applicant's Financial Officer or Independent Auditor certify that the Applicant has a financial management system sufficient to meet the requirements of 10 CFR 600.220?                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| If yes, please skip to question #10 and sign/certify below.   |                                     |                                     |
| 4. Does your accounting system have the ability to track costs on a reimbursable basis?   | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 5. Does your system allow for accurate, current and complete financial reporting, and record keeping as well as the maintaining of adequate source documentation?   | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 6. Does your system allow for effective internal controls and accountability?   | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 7. Does your system allow for effective and efficient cash management procedures?   | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 8. Does your system prohibit subaward at any tier to any party which is debarred, suspended or otherwise excluded from or ineligible for participation in Federal assistance programs?                                  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 9. The expenditure of \$500,000 or more of Federal funds in a fiscal year requires an organization to have an audit performed in accordance with OMB Circular A-133. Has your organization had such an audit performed? | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 10. If yes, please provide the most recent report or a copy of the SF-SAC forms filed with the Federal Audit Clearinghouse. If no, proceed to the next statement and certify by checking the YES block.                 |                                     |                                     |
| I understand the audit requirements and will comply with the provisions of OMB Circular A-133.  | <input type="checkbox"/>            | <input type="checkbox"/>            |



Lika Garg, Deputy Director/Fiscal Services (805) 583-6747

5/7/2009

PRINTED NAME, TITLE AND PHONE NUMBER OF INDIVIDUAL COMPLETING FORM

DATE

By signing this form, the above individual certifies that the responses provided to this survey are accurate as of the date.

If "NO" has been selected for any of the statements above, please provide further explanation on page 2.



FORM **SF-SAC**  
(8-6-2008)U.S. DEPT. OF COMM.—Econ. and Stat. Admin.—U.S. CENSUS BUREAU  
ACTING AS COLLECTING AGENT FOR  
OFFICE OF MANAGEMENT AND BUDGET**Data Collection Form for Reporting on  
AUDITS OF STATES, LOCAL GOVERNMENTS, AND NON-PROFIT ORGANIZATIONS  
for Fiscal Year Ending Dates in 2008, 2009, or 2010**

Complete this form, as required by OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

**PART 1****GENERAL INFORMATION (To be completed by auditee, except for Items 6, 7, and 8)****1. Fiscal period ending date for this submission**Month Day Year  
06 / 30 / 2008**2. Type of Circular A-133 audit**1 ☒ Single audit  
2 ☐ Program-specific audit**3. Audit period covered**1 ☒ Annual 3 ☐ Other —  Months  
2 ☐ Biennial**4. Auditee Identification Numbers****a. Primary Employer Identification Number (EIN)**

9 5 - 2 8 2 6 4 7 0

**d. Data Universal Numbering System (DUNS) Number**

0 7 - 6 2 3 - 8 2 1 1

**b. Are multiple EINs covered in this report?** 1 ☐ Yes 2 ☒ No**e. Are multiple DUNS covered in this report?** 1 ☐ Yes 2 ☒ No**c. If Part I, Item 4b = "Yes," complete Part I, Item 4c on the continuation sheet on Page 4.****f. If Part I, Item 4e = "Yes," complete Part I, Item 4f on the continuation sheet on Page 4.****5. AUDITEE INFORMATION****a. Auditee name**

CITY OF SIMI VALLEY

**b. Auditee address (Number and street)**

2929 TAPO CANYON

City

SIMI VALLEY

State

ZIP + 4 Code

CA

9 3 0 6 3 - 2 1 9 9

**c. Auditee contact**

Name

LIKA GARG

Title

DEPUTY DIRECTOR/ FISCAL SERVICES

**d. Auditee contact telephone**

(805) 583 - 6747

**e. Auditee contact FAX**

(805) 583 - 6300

**f. Auditee contact E-mail**

LGARG@SIMIVALLEY.ORG

**6. PRIMARY AUDITOR INFORMATION**

(To be completed by auditor)

**a. Primary auditor name**

LANCE, SOLL, &amp; LUNGHARD, LLP

**b. Primary auditor address (Number and street)**

203 N. BREA BLVD. STE. 203

City

BREA

State

ZIP + 4 Code

CA

9 2 8 2 1 - 4 0 5 6

**c. Primary auditor contact**

Name

MICHAEL CHU

Title

PARTNER

**d. Primary auditor contact telephone**

(714) 672 - 0022

**e. Primary auditor contact FAX**

(714) 672 - 0331

**f. Primary auditor contact E-mail**

MICHAEL.CHU@LSLCPAS.COM

**g. AUDITEE CERTIFICATION STATEMENT** - This is to certify that, to the best of my knowledge and belief, the auditee has: (1) engaged an auditor to perform an audit in accordance with the provisions of OMB Circular A-133 for the period described in Part I, Items 1 and 3; (2) the auditor has completed such audit and presented a signed audit report which states that the audit was conducted in accordance with the provisions of the Circular; and, (3) the information included in **Parts I, II, and III** of this data collection form is accurate and complete. I declare that the foregoing is true and correct.

**g. AUDITOR STATEMENT** - The data elements and information included in this form are limited to those prescribed by OMB Circular A-133. The information included in Parts II and III of the form, except for Part III, Items 7, 8, and 9a-9f, was transferred from the auditor's report(s) for the period described in Part I, Items 1 and 3 and **is not a substitute** for such reports. The auditor has not performed any auditing procedures since the date of the auditor's report(s). A copy of the reporting package required by OMB Circular A-133, which includes the complete auditor's report(s), is available in its entirety from the auditee at the address provided in Part I of this form. As required by OMB Circular A-133, the information in **Parts II and III** of this form was entered in this form by the auditor based on information included in the reporting package. The auditor has not performed any additional auditing procedures in connection with the completion of this form.

Auditee certification

Date

ELECTRONICALLY CERTIFIED

3/27/2009

Name of certifying official

LIKA GARG

Title of certifying official

DEPUTY DIRECTOR/FISCAL SERVICES

**7a. Add Secondary auditor information? (Optional)**1 ☐ Yes 2 ☒ No**b. If "Yes," complete Part I, Item 8 on the continuation sheet on page 5.**

Auditor certification

Date

ELECTRONICALLY CERTIFIED

3/27/2009

**PART II****FINANCIAL STATEMENTS (To be completed by auditor)****1. Type of audit report**

Mark either:

1 ☒ Unqualified opinion **OR**any combination of: 2 ☐ Qualified opinion 3 ☐ Adverse opinion 4 ☐ Disclaimer of opinion**2. Is a "going concern" explanatory paragraph included in the audit report?**1 ☐ Yes 2 ☒ No**3. Is a significant deficiency disclosed?**1 ☐ Yes 2 ☒ No - SKIP to Item 5**4. Is any significant deficiency reported as a material weakness?**1 ☐ Yes 2 ☐ No**5. Is a material noncompliance disclosed?**1 ☐ Yes 2 ☒ No**PART III****FEDERAL PROGRAMS (To be completed by auditor)****1. Does the auditor's report include a statement that the auditee's financial statements include departments, agencies, or other organizational units expending \$500,000 or more in Federal awards that have separate A-133 audits which are not included in this audit? (AICPA Audit Guide, Chapter 12)**1 ☐ Yes 2 ☒ No**2. What is the dollar threshold to distinguish Type A and Type B programs? (OMB Circular A-133 § .520(b))**

\$ 300,000

**3. Did the auditee qualify as a low-risk auditee? (§ .530)**1 ☒ Yes 2 ☐ No**4. Is a significant deficiency disclosed for any major program? (§ .510(a)(1))**1 ☐ Yes 2 ☒ No - SKIP to Item 6**5. Is any significant deficiency reported for any major program as a material weakness? (§ .510(a)(1))**1 ☐ Yes 2 ☐ No**6. Are any known questioned costs reported? (§ .510(a)(3) or (4))**1 ☐ Yes 2 ☒ No**7. Were Prior Audit Findings related to direct funding shown in the Summary Schedule of Prior Audit Findings? (§ .315(b))**1 ☐ Yes 2 ☒ No**8. Indicate which Federal agency(ies) have current year audit findings related to direct funding or prior audit findings shown in the Summary Schedule of Prior Audit Findings related to direct funding. (Mark (X) all that apply or None)**98 ☐ U.S. Agency for International Development10 ☐ Agriculture23 ☐ Appalachian Regional Commission11 ☐ Commerce94 ☐ Corporation for National and Community Service12 ☐ Defense84 ☐ Education81 ☐ Energy66 ☐ Environmental Protection Agency39 ☐ General Services Administration93 ☐ Health and Human Services97 ☐ Homeland Security14 ☐ Housing and Urban Development03 ☐ Institute of Museum and Library Services15 ☐ Interior16 ☐ Justice17 ☐ Labor09 ☐ Legal Services Corporation43 ☐ National Aeronautics and Space Administration59 ☐ National Archives and Records Administration05 ☐ National Endowment for the Arts06 ☐ National Endowment for the Humanities47 ☐ National Science Foundation07 ☐ Office of National Drug Control Policy59 ☐ Small Business Administration96 ☐ Social Security Administration19 ☐ U.S. Department of State20 ☐ Transportation21 ☐ Treasury64 ☐ Veterans Affairs00 ☒ None☐ Other - Specify:

Primary EIN:

9 5 - 2 6 2 6 1 7 0

**PART III FEDERAL PROGRAMS - Continued**

9. FEDERAL AWARDS EXPENDED DURING FISCAL YEAR				10. AUDIT FINDINGS				
CFDA Number	Research and development (c)	Name of Federal program (d)	Amount expended (e)	Direct award (f)	Major program (g)	Major program (h)	Type(s) of compliance requirement(s) (a)	Audit finding reference number(s) (b)
Federal Agency Prefix <sup>1</sup> (a)	Extension <sup>2</sup> (b)							
1 4	.218	COMMUNITY DEVELOPMENT BLOCK GRANT	\$ 909,470.00	1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
1 4	.239	HOME INVESTMENT PARTNERSHIP PROGRAM	\$ 168,888.00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	U	O	N/A
9 3	.044	OLDER AMERICAN ACT IIIB	\$ 14,000.00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
9 3	.045	SPECIAL PROGRAMS FOR AGING TITLE IIIC	\$ 55,022.00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
1 6	.000	FEDERAL ASSET FORFEITURE PROGRAM	\$ 44,235.00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
1 6	.607	BULLET PROOF VEST PARTNERSHIP PROGRAM	\$ 6,996.00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
2 0	.507	FEDERAL TRANSIT FORMULA GRANTS	\$ 2,569,632.00	1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	U	O	N/A
2 0	.205	HIGHWAY PLANNING & CONSTRUCTION	\$ 1,292,440.00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
2 0	.600	STATE AND COMMUNITY HIGHWAY SAFETY	\$ 30,268.00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
9 7	.004	STATE DOMESTIC PREPAREDNESS EQUIPMENT SUPPORT PROGRAM	\$ 7,074.00	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No		O	N/A
<b>TOTAL FEDERAL AWARDS EXPENDED</b>			<b>\$ 5,108,228.00</b>					

<sup>1</sup> See Appendix 1 of instructions for valid Federal Agency two-digit prefixes.<sup>2</sup> Or other identifying number when the Catalog of Federal Domestic Assistance (CFDA) number is not available. (See Instructions)<sup>3</sup> If major program is marked "Yes," enter only one letter (U = Unqualified opinion, Q = Qualified opinion, A = Adverse opinion, D = Disclaimer of opinion) corresponding to the type of audit report in the adjacent box. If major program is marked "No," leave the type of audit report box blank.<sup>4</sup> Enter the letter(s) of all type(s) of compliance requirement(s) that apply to audit findings (i.e., noncompliance, significant deficiency (including material weaknesses), questioned costs, fraud, and other items reported under § 510(a)) reported for each Federal program.

A. Activities allowed or unallowed  
 B. Allowable costs/cost principles  
 C. Cash management  
 D. Davis - Bacon Act

E. Eligibility  
 F. Equipment and real property management  
 G. Matching, level of effort, earmarking  
 H. Period of availability of Federal funds

I. Procurement and suspension and debarment  
 J. Program income  
 K. Real property acquisition and relocation assistance

L. Reporting  
 M. Subrecipient monitoring  
 N. Special tests and provisions  
 O. None  
 P. Other

<sup>5</sup> N/A for NONE

**PART III FEDERAL PROGRAMS - Continued**

**9. FEDERAL AWARDS EXPENDED DURING FISCAL YEAR**

CFDA Number		Research and development (c)	Name of Federal program (d)	Amount expended (e)	Direct award (f)	Major program (g)		If yes, type of audit report 3 (h)	10. AUDIT FINDINGS	
Federal Agency Prefix 1 (a)	Extension 2 (b)					Major program	Type(s) of compliance requirement(s) 4 (a)		Audit finding reference number(s) 5 (b)	
2	1 .000	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	FEDERAL ASSET FORFEITURE PROGRAM	\$ 10,303.00	1 <input checked="" type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No			O	N/A
	.	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$ .00	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
	.	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$ .00	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
	.	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$ .00	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
	.	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$ .00	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
	.	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$ .00	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
	.	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$ .00	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
	.	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$ .00	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
	.	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$ .00	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
	.	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$ .00	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
	.	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No		\$ .00	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No	1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
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**PART I** Item 5 Continuation Sheet

c. List the multiple Employer Identification Numbers (EINs) covered in this report.

1	N	L	A	21	41	21	N	L	A	21
2				22	42	22				22
3				23	43	23				23
4				24	44	24				24
5				25	45	25				25
6				26	46	26				26
7				27	47	27				27
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13				33	53	33				33
14				34	54	34				34
15				35	55	35				35
16				36	56	36				36
17				37	57	37				37
18				38	58	38				38
19				39	59	39				39
20				40	60	40				40

f. List the multiple DUNS covered in the report.

1	N	L	A	21
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14				34
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16				36
17				37
18				38
19				39
20				40

**PART I****GENERAL INFORMATION - Continued**

8. Part I, Item 8, Secondary Auditor's Contact Information. (List the Secondary Auditor's Contact information)

1. a. Secondary Auditor name N / A		2. a. Secondary Auditor name		3. a. Secondary Auditor name	
b. Secondary Auditor address (Number and street)		b. Secondary Auditor address (Number and street)		b. Secondary Auditor address (Number and street)	
City		City		City	
State ZIP + 4 Code		State ZIP + 4 Code		State ZIP + 4 Code	
c. Secondary Auditor contact Name		c. Secondary Auditor contact Name		c. Secondary Auditor contact Name	
Title		Title		Title	
d. Secondary Auditor contact telephone		d. Secondary Auditor contact telephone		d. Secondary Auditor contact telephone	
e. Secondary Auditor contact FAX		e. Secondary Auditor contact FAX		e. Secondary Auditor contact FAX	
f. Secondary Auditor contact E-mail		f. Secondary Auditor contact E-mail		f. Secondary Auditor contact E-mail	
4. a. Secondary Auditor name		5. a. Secondary Auditor name		6. a. Secondary Auditor name	
b. Secondary Auditor address (Number and street)		b. Secondary Auditor address (Number and street)		b. Secondary Auditor address (Number and street)	
City		City		City	
State ZIP + 4 Code		State ZIP + 4 Code		State ZIP + 4 Code	
c. Secondary Auditor contact Name		c. Secondary Auditor contact Name		c. Secondary Auditor contact Name	
Title		Title		Title	
d. Secondary Auditor contact telephone		d. Secondary Auditor contact telephone		d. Secondary Auditor contact telephone	
e. Secondary Auditor contact FAX		e. Secondary Auditor contact FAX		e. Secondary Auditor contact FAX	
f. Secondary Auditor contact E-mail		f. Secondary Auditor contact E-mail		f. Secondary Auditor contact E-mail	



# CITY OF SIMI VALLEY

*Home of The Ronald Reagan Presidential Library*

June 18, 2009

**SUBJECT: AUTHORIZED OFFICIAL ASSURANCE FOR THE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANTS (DE-FOA-0000013) FOR THE CITY OF SIMI VALLEY, CA**

To Whom It May Concern:

This letter is in regards to the Energy Efficiency and Conservation Block Grant (EECBG) Application (DE-FOA-0000013) for the City of Simi Valley, CA. I, Mike Sedell, City Manager of the City of Simi Valley, do hereby certify that Laura Behjan, Assistant City Manager of the City of Simi Valley, is authorized to receive funds and implement the Energy Efficiency and Conservation Block Grant (EECBG) program.

If you have any questions, please contact Laura Behjan or myself at (805) 583-6701.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Sedell", is positioned above the printed name.

Mike Sedell  
City Manager

cc: Assistant City Manager, Laura Behjan  
Associate Planner, S. Gibson



# CITY OF SIMI VALLEY

*Home of The Ronald Reagan Presidential Library*

June 18, 2009

**SUBJECT: DAVIS-BACON ACT ASSURANCES FOR THE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANTS (DE-FOA-0000013) FOR THE CITY OF SIMI VALLEY, CA**

To Whom It May Concern:

This letter is in regards to the Energy Efficiency and Conservation Block Grant (EECBG) Application (DE-FOA-0000013) for the City of Simi Valley, CA. The City of Simi Valley assures that all laborers and mechanics on projects funded directly by or assisted in whole or in part by and through funding appropriated by the Act are paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by subchapter IV of Chapter 31 of title 40, United States Code (Davis-Bacon Act).

If you have any questions, please contact Assistant City Manager, Laura Behjan, or myself at (805) 583-6701.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Sedell", is positioned above the printed name.

Mike Sedell  
City Manager

cc: Assistant City Manager, Laura Behjan  
Associate Planner, S. Gibson



## EECBG Activity Worksheet

Grantee: City of Simi Valley Date: 06/18/2009  
DUNS #: 76238211 Program Contact Email: lbehjan@simivalley.org  
Program Contact First Name: Laura Last Name: Behjan  
Project Title: City of Simi Valley EECBG Project-City Facilities HVAC/Lighting Program  
Activity: 5. Energy Efficiency Retrofits If Other: \_\_\_\_\_  
Sector: Public If Other: \_\_\_\_\_  
Proposed Number of Jobs Created: 8.75 Proposed Number of Jobs Retained: 0.98  
Proposed Energy Saved and/or Renewable Energy Generated: 194,096 kWh per year  
Proposed GHG Emissions Reduced (CO2 Equivalents): 139.000  
Proposed Funds Leveraged: \$0.00  
Proposed EECBG Budget: 895,000.00  
Projected Costs Within Budget: Administration: \$80,673.54 Revolving Loans: \$0.00 Subgrants: \$0.00  
Project Contact First Name: Laura Last Name: Behjan Email: lbehjan@simivalley.org  
Metric Activity: Government, School, Institutional Procurement If Other: \_\_\_\_\_  
Project Summary: *(limit summary to space provided)*

The first component of this activity is to replace the City Hall and DSB Building (City Buildings) HVAC systems. Both systems are approximately 18-25 years old. At the DSB Building there will be five new rooftop package air conditioning units to replace the existing units. The proposed systems will be more energy efficient with an EER of no less than 12. Initial energy savings is estimated to be roughly 181,583 kWh of electricity per year. Both units will be placed out for bid and installed by private contractors. The bid/installation process is anticipated to take 6-9 months from the award date.

The second component of this activity is to re-lamp all light fixtures in the Public Works wing of City Hall. This entails replacing 139 ballasts and changing 417 T-12 Lamps to T-8 lamps, which are more energy efficient. The project will be performed by City Maintenance workers and the new materials will be ordered directly by the City. The project will consist of a 3-month time frame to allow for ordering of materials and staggered installation schedules. Installation will take approximately 70 hours with two City maintenance technicians. Annual energy savings is estimated at 12,513 kWh.

Both components of this activity come at the recommendation of the City of Simi Valley Energy Audit, prepared by Southern California Edison dated June 13, 2008.

## EECBG Activity Worksheet

Grantee: City of Simi Valley Date: 06/18/2009  
 DUNS #: 76238211 Program Contact Email: lbehjan@simivalley.org  
 Program Contact First Name: Laura Last Name: Behjan  
 Project Title: City of Simi Valley EECBG Project-Residential Energy Efficiency Loan/Grant Program  
 Activity: 4. Financial Incentive Program If Other: \_\_\_\_\_  
 Sector: Residential If Other: \_\_\_\_\_  
 Proposed Number of Jobs Created: 1.87 Proposed Number of Jobs Retained: 0.21  
 Proposed Energy Saved and/or Renewable Energy Generated: 748,434 kWh per year  
 Proposed GHG Emissions Reduced (CO2 Equivalents): 361.000  
 Proposed Funds Leveraged: \$0.00  
 Proposed EECBG Budget: 190,900.00  
 Projected Costs Within Budget: Administration: \$19,090.00 Revolving Loans: \$136,810.00 Subgrants: \$35,000.00  
 Project Contact First Name: Laura Last Name: Behjan Email: lbehjan@simivalley.org  
 Metric Activity: Loans and Grants If Other: \_\_\_\_\_

Project Summary: *(limit summary to space provided)*

This activity will be a Residential Energy Efficiency Loan/Grant Program. The City will establish a program to provide low interest loans and/or grants to single-family residential property owners with incomes up to the Moderate Income level. The funds provided to each homeowner may be used for qualifying weatherization/energy efficient equipment, services, and structural improvements to the home. Items could include HVAC systems, replacement windows, insulation, weather stripping, duct sealing, whole house fans, and fixed appliance replacement.

The City will coordinate with Southern California Edison, and Southern California Gas Company to maximize benefits of similar rebate and loan programs offered by these two utility companies. The program will also supplement the City's Home Rehabilitation program in that this program will target homeowners unable to qualify for the City's more restrictive (income restricted) programs.

The initial budget will include costs to create the program by City Staff, initial marketing, and establishment of the loan and grant fund for the three-year activity period. Monies received from the revolving loan portion of the program will be reallocated into the program as they become available.

## EECBG Activity Worksheet

Grantee:	City of Simi Valley		Date:	06/18/2009	
DUNS #:	76238211		Program Contact Email:	lbehjan@simivalley.org	
Program Contact First Name:	Laura		Last Name:	Behjan	
Project Title:	City of Simi Valley EECBG Project-Technical Consultation Services				
Activity:	2. Technical Consultant Services		If Other:		
Sector:	Residential		If Other:	Residential and Commercial	
Proposed Number of Jobs Created:	0.11		Proposed Number of Jobs Retained:	0.01	
Proposed Energy Saved and/or Renewable Energy Generated:	291,133 kWh per year				
Proposed GHG Emissions Reduced (CO2 Equivalents):	140.000				
Proposed Funds Leveraged:	\$0.00				
Proposed EECBG Budget:	11,100.00				
Projected Costs Within Budget:	Administration:	\$1,100.00	Revolving Loans:		Subgrants: \$10,000.00
Project Contact First Name:	Laura		Last Name:	Behjan	
			Email:	lbehjan@simivalley.org	
Metric Activity:	Technical Assistance		If Other:		

Project Summary: *(limit summary to space provided)*

In efforts to reduce fossil fuel emissions, total energy use, and to improve energy efficiency among our commercial and residential sectors the City of Simi Valley, in partnership with other cities and the County of Ventura, will offer technical consultation services to the public and business community as part of the Ventura County Regional Energy Alliance. At no cost, an Energy Improvement Specialist will provide information on public and private grants, rebates, tax incentives, and loans currently available to residents, businesses, and consumers. In addition to providing specific information about these programs, the Specialist will also help with filing applications, acquiring permits, and connecting property owners with local vendors, contractors, and service providers. The Energy Improvement Specialist will accomplish these objectives by providing both public workshops and scheduled one-on-one consultation sessions. The Energy Improvement Specialist will also provide support to the City's existing Home Rehabilitation Program and proposed Residential Energy Efficiency Loan/Grant Program to help maximize funding.

The goals of the Energy Improvement Specialist are to provide the public and industry with inexpensive and quick solutions to their energy efficiency and conservation goals; and, to provide tracking information on energy usage, savings, and reduction of green house gas emissions to participating jurisdictions. The project goals are to help both cities and County of Ventura to meet our California State legislative (AB 32) goals of lowering and quantifying fossil fuel emissions and energy consumption; and, to create, retain, and stimulate green jobs through energy efficient retrofits and installations of photovoltaic systems.

The Energy Improvement Specialist will be funded by contributions from participating jurisdictions in Ventura County. Additionally, invitations will be extended to other agencies to both participate and help leverage other funding to this program, i.e. increasing the program life, participation, and long term program benefits.

## Attachment D

### Energy Efficiency & Conservation Strategy for Units of Local Governments & Indian Tribes

As detailed in Part 1 of this announcement, all applicants must submit an Energy Efficiency and Conservation Strategy (EECS). Units of local government and Indian tribes have the option of submitting the EECS no later than 120 days after the effective date of the award or at the time of application. Units of local government and Indian tribes who chose to submit the EECS at the time of application shall use the format contained in Attachment D. This form should be saved in a file named "UIC-Strategy.pdf" and click on "Add Optional Other Attachment" to attach.

Grantee: City of Simi Valley Date: 06/18/2009 (mm/dd/yyyy)  
DUNS #: 76238211 Program Contact Email: lbehjan@simivalley.org

1. Describe your government's proposed Energy Efficiency and Conservation Strategy. Provide a concise summary of your measureable goals and objectives, which should be aligned with the defined purposes and eligible activities of the EECBG Program. These goals and objectives should be comprehensive and maximize benefits community-wide. Provide a schedule or timetable for major milestones. If your government has an existing energy, climate, or other related strategy please describe how these strategies relate to each other.

The City of Simi Valley's EECS focuses on three EECBG project activities: The "Energy Efficiency and Conservation Programs for Buildings and Facilities;" "Financial Incentive Programs;" and "Technical Consultant Services" as described by the EECBG Program. Specifically, this strategy focuses on upgrades to make City facilities more energy efficient, establishment of an assistance program for energy efficiency improvements to residential dwellings, and establishment of a regional "Energy Improvement Specialist" to assist home and business owners obtain energy savings incentives. On October 27, 2008, the Simi Valley City Council adopted a Resolution to "promote, facilitate, and institute energy efficiency in Simi Valley." The EECBG activities will support our existing goal of energy efficiency by reducing electricity consumption and demand, resulting in reduced greenhouse gas emissions and conservation of natural resources. The City's green building ordinance is currently being developed by City staff and does not require additional EECBG funding.

The City of Simi Valley's Goals and Objectives for the strategy are as follows:

Goal 1: Improve energy efficiency in City buildings, to "Lead by Example" for the community.

Objective 1-A: Replace aging HVAC components at City Hall and the City's Development Services Building with energy efficient models, as recommended by an energy audit conducted in 2008 by Southern California Edison (SCE), the local electricity provider.

Objective 1-B: Replace older City Hall fluorescent lights with more energy efficient fixtures as recommended by the energy audit conducted in 2008 by SCE.

Goal 2: Provide energy savings opportunities to City residents to increase the energy efficiency of residential dwellings through retrofit and weatherization.

Objective 2-A: Provide funding options such as grants or no-cost loans direct to homeowners for homeowner weatherization and energy efficient retrofits.

Objective 2-B: Pursue additional funds for energy efficiency, available from local utilities, to expand the reach of the weatherization and retrofit loan/grant program through marketing and other finance mechanisms.

Goal 3: Provide energy efficiency marketing, educational services, and program assistance to residences and business owners.

Objective 3-A: Contribute funding for the creation "Energy Improvement Specialist" to serve Simi Valley and jurisdictions in Ventura County for a regional marketing approach.

The Major Actions Timetable (from funding date) are as follows: 1) Create specification and bid documents, call for bids, and begin installation of HVAC systems within 9 months and replace older fluorescent lights within 6 months; 2) Create residential energy efficiency program within 6 months and fully expend initial funding within 36 months of the award date, obtain additional funds from local utilities within 12 months; and 3) Establish a contract with the Ventura County Regional Energy Alliance within 6 months to fund an Energy Improvement Specialist to assist Simi Valley residents/business owners.

2. Describe your government's proposed implementation plan for the use of EECBG Program funds to assist you in achieving the goals and objectives outlined in the strategy describe in question #1. Your description should include a summary of the activities submitted on your activity worksheets, and how each activity supports one or more of your strategy's goals/objectives.

1. Under the eligible activity, "Energy Efficiency and Conservation Programs for Buildings and Facilities," the Southern California Edison (SCE) energy audit serves as the City of Simi Valley's framework for implementation. We will use EECBG program funds to provide initial capital for the energy efficiency measures recommended by the energy audit to achieve a significant reduction in electricity use. Each of the following Green Retrofit Program activities relates directly to reducing energy consumption, providing an estimated 194,096 kWh savings per year, and 193 metric tons of CO2 equivalent reductions per year.

Potential measures that will be implemented include:

- Replace older florescent lighting fixtures in City Hall.
- Replace obsolete HVAC units in City Hall and the City's Development Services Building, and improve ductwork for delivery of heating and cooling air, followed by system commissioning.

In addition to reducing energy costs, these improvements will enhance occupant comfort; reduce deferred maintenance; decrease the need for capital dollars; replace older refrigerants with environmentally friendly coolants; and lower the number of repair calls in these facilities. The City may use funds from the building improvement finance account to supplement EECBG funds and complete the work outlined above, or may leverage rebate incentives from SCE to offset additional energy efficiency upgrades, such as installation of room occupancy sensors, to help create an ethic of energy efficiency for City employees.

2. Under the eligible activity "Financial Incentive Programs," the City will model a Residential Energy Efficiency Loan/Grant program on the city's existing Home Rehabilitation program to provide a menu of funding opportunities to increase energy efficiency in existing homes and neighborhoods. The residential energy conservation component of the Green Retrofit Program will establish the foundation of the residential energy efficiency program that the City intends to develop over the next several years. The project will work closely with Southern California Edison and other regional Weatherization Assistance Programs to coordinate services. We will also work closely with neighborhood leaders, community groups and local contractors to develop an implementation and incentive strategy to target older neighborhoods, with moderate income residents that cannot qualify for other programs, to provide audits and promote appropriate energy efficiency improvements. Additional implementation measures include:

- Establish a revolving loan and grant/rebate fund to support residential energy efficiency retrofits and other energy efficiency measures, such as increasing insulation, replacing or upgrading existing HVAC systems, installing demand response mechanisms on home air conditioners, weatherization of residences, and more.
- Coordinate projected/actual energy savings from each project with Southern California Edison and Southern California Gas Company to provide documentation.
- Publicize the Municipal and residential programs through press releases and the City's website to promote the program results and availability of funding for residential projects.

Although the initial program will fund residential projects, we anticipate that the program will expand to include non-residential energy efficiency and renewable energy measures based on audits and expected savings. All post-retrofit energy savings will be monitored to ensure that energy cost savings are being realized and tracked through coordination with Southern California Edison and Southern California Gas Company.

3. Under the eligible activity "Technical Consultant Services," the City will contract with the Ventura County Regional Energy Alliance to provide "Energy Improvement Specialist" services for Simi Valley residents and business owners. At no cost, an Energy Improvement Specialist will provide information on public and private grants, rebates, tax incentives, and loans currently available to businesses and consumers. In addition to providing specific information about these programs, the Specialist will also help with filing applications, acquiring permits, and connecting property owners with local vendors, contractors, and service providers. The Energy Improvement Specialist will accomplish these objectives by providing both public workshops and scheduled one-on-one consultation sessions. This service will provide support to the City's proposed residential energy efficiency loan/grant program by assisting with acquisition of additional loan/grant/rebate and other savings programs to maximize funds and energy savings. Further, the activity will be also available for business owners and will jump-start the City's goal of assisting non-residential energy-efficiency projects.

3. Describe how your government is taking into account the proposed implementation plans and activities for use of funds by adjacent units of local government that are grant recipients under the Program (response not mandatory for Indian Tribes).

Data collected from the retrofit of two City office buildings will be made available for review by adjacent units of local government. The residential energy efficiency loan/grant program for homeowners will also be made available for review to assist other jurisdictions with program establishment. This program will augment services offered by the City's Home Rehabilitation program and the weatherization program by Community Action of Ventura County for low-income residents, and expanding the availability of energy efficiency options for median to moderate-income homeowners.

The City of Simi Valley will coordinate with neighboring local governments and regional organizations to coordinate contractor outreach, training, funding, project protocols, monitoring procedures and marketing in an effort to streamline services and provide a consistent approach and best practices to homeowners and businesses in the region.

We also plan to work closely with the local utilities (Southern California Edison, Southern California Gas Company) on identifying energy efficiency measures, including additional rebates for both commercial and residential projects to accelerate implementation and provide additional customer service and marketing materials.

As part of the "Technical Consultant Services" activity, the City of Simi Valley will specifically provide funding to the Ventura County Regional Energy Alliance for an "Energy Improvement Specialist", which will provide shared services to other participating jurisdictions in the Ventura County. By joining this partnership, the City will have a direct link to technical consultation services and a countywide knowledge pool for residential and business energy savings programs. The Energy Improvement Specialist will provide information on public and private grants, rebates, tax incentives, and loans currently available to businesses and consumers. In addition to providing specific information about these programs, the Specialist will also help with filing applications, acquiring permits, and connecting property owners with local vendors, contractors, and service providers.

4. Describe how your government will coordinate and share information with the state in which you are located regarding activities carried out with grant funds to maximize energy efficiency and conservation benefits (response not mandatory for Indian Tribes).

The City is working with Southern California Edison (SCE) to develop participation in the Energy Leader Partnership Program, in which the City teams with SCE to share information, create educational campaigns and distribute energy efficiency programs to the community. The reporting requirements for the partnership include evaluation of the effectiveness of various programs through analysis of energy demand and use in various sectors of the community. This partnership is a link to the State Public Utilities Commission, which will receive reports from SCE on energy savings from the programs in the community including residential and non-residential benefits. Communicating our program results and best practices to the state will add to the collective body of knowledge towards improving comprehensive, energy efficiency programs administered by the utility providers in the state. The goals of these programs are to reduce the need for new power plant construction, reduce greenhouse gas emissions, and reduce costs to the consumer.

5. Describe how this plan has been designed to ensure that it sustains benefits beyond the EECBG funding period.

The retrofit of two of the City's office buildings with new HVAC equipment and the City Hall building with new energy efficient lighting will provide a sustained ongoing benefit with annual energy savings. Further, the new equipment will serve as a model demonstrating the effectiveness of the energy efficient improvements for other municipal facilities and private sector buildings in the community.

With the establishment of the residential energy efficiency loan/grant program for homeowners, the funding will help establish a permanent framework for energy efficient residential programs in the future and ongoing cost and energy savings and emissions reductions at homes participating in the project. In addition, as revolving loans are repaid, funding will be leveraged to extend the program's services to a wider population beyond the funding period. The project will track the number of homes retrofitted, all associated energy savings, jobs created, and dollars spent and leveraged. The results will be continually evaluated to track performance and program implementation, and the program will be modified as necessary to meet project goals and reporting requirements.

With the technical consultant services activity, the Energy Improvement Specialist will provide public workshops and scheduled one-on-one consultation sessions with home owners, business owners, and industry professionals to educate them about energy efficiency programs available in the County and industry. These activities will sustain the educational benefits of energy efficiency by providing examples of energy efficient projects with energy and cost savings, and reduction of greenhouse gas emissions. Each of the participating jurisdictions in Ventura County will contribute a portion of their Energy Efficiency Conservation Block Grant funds to this program. Additionally, invitations will be extended to other agencies to both participate and help leverage other funding to this program, i.e. increasing the program life, participation, and long term program benefits.

6. The President has made it clear that every taxpayer dollar spent on our economic recovery must be subject to unprecedented levels of transparency and accountability. Describe the auditing or monitoring procedures currently in place or that will be in place (by what date), to ensure funds are used for authorized purposes and every step is taken to prevent instances of fraud, waste, error, and abuse.

The activities in the award will be managed and monitored by the City of Simi Valley. The City Manager's Office will be responsible for oversight of the plan development and implementation. Approval of bids for the City HVAC facilities, approval of the residential energy efficiency program, and award of the technical consultation services contract will be by the City Council to allow for public input and to assure compliance with the City's sustainability program. Funds are appropriated during a public budget process by City Council action.

The City has a fully integrated computer system that issues warnings if budgets are close to being exhausted. In addition project budgets are established, which prevent processing if the budget has been exhausted. Electronic routing provides several levels of approval. Requisitions over \$2,500 are reviewed and approved by the Purchasing Agent, who monitors adherence with the City's purchasing policies and appropriated budgets. All consulting services are routed for review and approval to the City Manager's Office. The computer system checks for duplicate payments. All manual checks over \$10,000 require review and a wet signature by the Director of Administrative Services. Finally, the City contracts with an independent CPA firm to perform an annual audit of the City's books, including a Single Audit of Federal Expenditure Awards. The residential energy efficiency loans/grants will be audited under the Single Audit.

Both improvements to City facilities and residential assistance programs will require inspections by the City's Building and Safety Division to confirm efficiency items were installed according to project procedures.



Applicant Name: City of Simi Valley

Award Number: \_\_\_\_\_

OMB Approval No. 0348-0044

**Budget Information - Non Construction Programs**

Section A - Budget Summary		Estimated Unobligated Funds			New or Revised Budget		
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)	
1. HVAC/Lighting	81.128			\$895,000		\$895,000	
2. Residential EE Program	81.128			\$190,900		\$190,900	
3. Tech. Consult. Serv.	81.128			\$11,100		\$11,100	
4.							
5. Totals				\$1,097,000		\$1,097,000	
Section B - Budget Categories							
6. Object Class Categories		Grant Program, Function or Activity				Total (5)	
		(1) HVAC/Lighting	(2) Residential EE Program	(3) Tech. Consult. Serv.	(4)		
a. Personnel		\$54,858	\$12,981	\$748		\$68,587	
b. Fringe Benefits		\$25,816	\$6,109	\$352		\$32,276	
c. Travel		\$0	\$0	\$0		\$0	
d. Equipment		\$0	\$0	\$0		\$0	
e. Supplies		\$0	\$0	\$0		\$0	
f. Contractual		\$814,326	\$171,810	\$10,000		\$996,136	
g. Construction		\$0	\$0	\$0		\$0	
h. Other		\$0	\$0	\$0		\$0	
i. Total Direct Charges (sum of 6a-6h)		\$895,000	\$190,900	\$11,100		\$1,097,000	
j. Indirect Charges		\$0	\$0	\$0		\$0	
k. Totals (sum of 6i-6j)		\$895,000	\$190,900	\$11,100		\$1,097,000	
7. Program Income		\$0	\$0	\$0		\$0	



Section C - Non-Federal Resources						
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) Totals		
8. HVAC/Lighting	\$0					\$0
9. Residential EE Program	\$0					\$0
10. Tech. Consult. Serv.	\$0					\$0
11.						\$0
12. Total (sum of lines 8 - 11)	\$0	\$0	\$0			\$0
Section D - Forecasted Cash Needs						
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th quarter	
13. Federal	\$977,000	\$38,000	\$883,000	\$28,000	\$28,000	
14. Non-Federal	\$0	\$0	\$0	\$0	\$0	
15. Total (sum of lines 13 and 14)	\$977,000	\$38,000	\$883,000	\$28,000	\$28,000	
Section E - Budget Estimates of Federal Funds Needed for Balance of the Project						
(a) Grant Program	(b) First	(c) Second	(d) Third	(e) Fourth		
16. HVAC/Lighting	\$895,000	\$0	\$0			
17. Residential EE Program	\$70,900	\$60,000	\$60,000			
18. Tech. Consult. Serv.	\$11,100	\$0	\$0			
19.						
20. Total (sum of lines 16-19)	\$977,000	\$60,000	\$60,000	\$60,000		\$0
Section F - Other Budget Information						
21. Direct Charges	22. Indirect Charges					
23. Remarks						

## Instructions for the SF-424A

Public Reporting Burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Please do not return your completed form to the Office of Management and Budget; send it to the address provided by the sponsoring agency.

### General Instructions

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may require a breakdown by function or activity. Sections A, B, C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the later case, Sections A, B, C, and D should provide the budget for the first budget period (usually a year) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

### Section A. Budget Summary Lines 1-4 Columns (a) and (b)

For applications pertaining to a single Federal grant program (Federal Domestic Assistance Catalog number) and not requiring a functional or activity breakdown, enter on Line 1 under Column (a) the catalog program title and the catalog number in Column (b).

For applications pertaining to a single program requiring budget amounts by multiple functions or activities, enter the name of each activity or function on each line in Column (a), and enter the catalog number in Column (b). For applications pertaining to multiple programs where none of the programs require a breakdown by function or activity, enter the catalog program title on each line in Column (a) and the respective catalog number on each line in Column (b).

For applications pertaining to multiple programs where one or more programs require a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than one sheet is used, the first page should provide the summary totals by programs.

### Lines 1-4, Columns (c) through (g)

For new applications, leave Columns (c) and (d) blank. For each line entry in Columns (a) and (b), enter in Columns (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (usually a year).

For continuing grant program applications, submit these forms before the end of each funding period as required by the grantor agency. Enter in Columns (c) and (d) the estimated amounts of funds which will remain unobligated at the end of the grant funding period only if the Federal grantor agency instructions provide for this. Otherwise, leave these columns blank. Enter in columns (e) and (f) the amounts of funds needed for the upcoming period. The amount(s) in Column (g) should be the sum of amounts in Columns (e) and (f).

For supplemental grants and changes to existing grants, do not use Columns (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in Column (f) the amount of the increase or decrease of non-Federal funds. In Column (g) enter the new total budgeted amount (Federal and non-Federal) which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in Columns (e) and (f). The amount(s) in Column (g) should not equal the sum of amounts in Columns (e) and (f).

Line 5—Show the totals for all columns used.

### Section B. Budget Categories

In the column headings (a) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, Column (a), Section A. When additional sheets are prepared for Section A, provide similar column headings on each sheet. For each program, function or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Lines 6a-i—Show the totals of Lines 6a to 6h in each column.

Line 6j—Show the amount of indirect cost.

Line 6k—Enter the total of amounts on Lines 6i and 6j. For all applications for new grants and continuation grants the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, Columns (e) and (f) on Line 5.

Line 7—Enter the estimated amount of income, if any, expected to be generated from this project. Do not add or subtract this amount from the total project amount. Show under the program narrative statement the nature and source of income. The estimated amount of program income may be considered by the federal grantor agency in determining the total amount of the grant.

Page 3 of 4

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### Section C. Non-Federal Resources

**Lines 8-11**—Enter amounts of non-Federal resources that will be used on the grant. If in-kind contributions are included, provide a brief explanation on a separate sheet.

**Column (a)**—Enter the program titles identical to Column (a), Section A. A breakdown by function or activity is not necessary.

**Column (b)**—Enter the contribution to be made by the applicant.

**Column (c)**—Enter the amount of the State's cash and in-kind contribution if the applicant is not a State or State agency. Applicants which are a State or State agencies should leave this column blank.

**Column (d)**—Enter the amount of cash and in-kind contributions to be made from all other sources.

**Column (e)**—Enter totals of Columns (b), (c), and (d).

**Line 12**—Enter the total for each of Columns (b)-(e). The amount in Column (e) should be equal to the amount on Line 5, Column (f) Section A.

### Section D. Forecasted Cash Needs

**Line 13**—Enter the amount of cash needed by quarter from the grantor agency during the first year.

**Line 14**—Enter the amount of cash from all other sources needed by quarter during the first year.

**Line 15**—Enter the totals of amounts on Lines 13 and 14.

### Section E. Budget Estimates of Federal Funds Needed for Balance of the Project

**Lines 16-19**—Enter in Column (a) the same grant program titles shown in Column

(a), Section A. A breakdown by function or activity is not necessary. For new applications and continuation grant applications, enter in the proper column amounts of Federal funds which will be needed to complete the program or project over the succeeding funding periods (usually in years). This section need not be completed for revisions (amendments, changes, or supplements) to funds for the current year of existing grants.

If more than four lines are needed to list the program titles, submit additional schedules as necessary.

**Line 20**—Enter the total for each of the Columns (b)-(e). When additional schedules are prepared for this Section, annotate accordingly and show the overall totals on this line.

### Section F. Other Budget Information

**Line 21**—Use this space to explain amounts for individual direct object-class cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.

**Line 22**—Enter the type of indirect rate (provisional, predetermined, final or fixed) that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.

**Line 23**—Provide any other explanations or comments deemed necessary.

Funding Amount: \$ 1,097,000.00

## ACTIVITY 1

### City Facilities HVAC/Lighting Program - City Hall & Development Services Building

HVAC	\$ 895,000.00	
HVAC Contractor Personnel	\$ 380,400.00	Refer to attached "Budget" letter from Acco Engineered
HVAC Contractor Materials	\$ 424,600.00	Systems, dated June 3, 2009, for equipment details.
Subtotal HVAC Contractor Estimate	\$ 805,000.00	

#### Lighting

##### Materials:

139 Light Fixtures, 3 lamps & 1 ballast per fixture					8.25%
Ballasts	\$ 2,934.12	139 \$	19.50	\$ 2,710.50	\$ 2,934.12
T-8 Lamps 800 Series	\$ 947.95	417 \$	2.10	\$ 875.70	\$ 947.95

##### Labor:

		Hours	Rate		
Building Maintenance Technician Personnel	\$ 2,958.20	140	\$ 21.13	\$ 2,958.20	
Building Maintenance Technician Fringe Benefits	\$ 1,776.60	140	\$ 12.69	\$ 1,776.60	
Maintenance Superintendent Personnel	\$ 472.60	10	\$ 47.26	\$ 472.60	
Maintenance Superintendent Fringe Benefits	\$ 237.00	10	\$ 23.70	\$ 237.00	
Subtotal Lighting Estimate	\$ 9,326.46				
					Total Personnel \$ 3,430.80
					Total Benefits \$ 2,013.60

Subtotal HVAC	\$ 805,000.00	
Subtotal Lighting	\$ 9,326.46	\$ 814,326.46
Grant Administration		
Personnel*	\$ 54,858.00	10% Reference Point
Fringe Benefits**	\$ 25,815.54	Subtotal: \$ 80,673.54 \$ 89,500.00
Total Activity Cost	\$ 895,000.00	

## ACTIVITY 2

### City of Simi Valley Residential Energy Efficiency

#### Loan/Grant Program \$ 190,900.00

##### Residential Loan/Grant Funds

Revolving Loans	\$ 136,810.00
Subgrants	\$ 35,000.00

##### Grant Administration

Personnel	\$ 12,981.20		10% Reference Point
Fringe Benefits**	\$ 6,108.80	Subtotal: \$ 19,090.00	\$ 19,090.00
Total Activity Cost	\$ 190,900.00		

## ACTIVITY 3

### Technical Consultation Services with Ventura

#### County Regional Energy Alliance \$ 11,100.00

Technical Consultant Services Contract (Energy Improvement Specialist)	\$ 10,000.00
--	--------------

##### Grant Administration

Personnel	\$ 748.00		10% Reference Point
Fringe Benefits**	\$ 352.00	Subtotal \$ 1,100.00	\$ 1,110.00
Total Activity Cost	\$ 11,100.00		
Grand Total:	\$ 1,097,000.00		

\* HVAC Project City Personnel & Fringe Benefits are less than 10% due to award limit.

\*\* Assume Fringe Benefits of City Salaries = 32% of Total Wages across all affected job titles



June 3, 2009

**BUDGET**

Mr. Jeff Harmon  
Maintenance Superintendent  
City of Simi Valley  
500 W. Los Angeles Ave.  
Simi Valley, CA 93065-1644

FAX (805) 583-6402

Mechanical Services

818 / 244-6571 Voice

806 / 998-2226 Service

818 / 548-4402 Fax

6265 San Fernando Road

Glendale, California

91201-2214

Reference: Development Services Building  
2929 Tapo Canyon Road  
Simi Valley, CA 93065

City Hall Building  
3855 'A' Alamo Street  
Simi Valley, CA 93065

Subject: Retrofit Mechanical Equipment, Control Commissioning and Certified Air Balance

Dear Jeff:

Confirming our recent job site meetings and discussions, ACCO Engineered Systems is pleased to provide budget pricing to upgrade the existing mechanical equipment with new energy efficient equipment. We have completed an Energy Star Benchmarking report for the referenced facility (previously submitted) and the goal of the proposed mechanical retrofit is to increase the efficiency of the facility overall in order to qualify this installation for energy retrofit funding provided by the federal government. Our preliminary study shows that upon completion of the improvements described below, the facility's energy performance may improve into the range that meets the current requirements for Energy Star rated building.

Currently there are concerns with the structural and mechanical requirements for the new proposed air conditioning units. Our pricing includes mechanical and structural engineering for unit selection and structural certification to be completed as part of this project.

This proposal includes re-commissioning the existing control system, providing minimal air distribution ductwork modifications to accommodate the existing architectural layout and a Certified Building Air Balance (for Both Buildings).

***To maximize the energy savings, provide the most cost effective solution and minimize mechanical failures along with the associated costs for repairs it is ACCO Engineered Systems recommendation to replace all the rooftop mechanical equipment and re-commission both buildings. We are confident this will greatly diminish employee discomfort and premature mechanical failures.***

***Included in ACCO Engineered Systems scope of work is the following for DSB Building:***

- Refrigerant recovery and refrigerant disposal for five (5) Lennox rooftop package units.
- All necessary electrical connections, conduit and wire for five (5) rooftop package units.
- Removal and disposal of eleven (11) existing exhaust fans including disconnection of existing controls, electrical and rigging.
- Furnish and install eleven (11) new exhaust fans.
- Removal and disposal of five (5) existing package air conditioning units including disconnection of existing controls, electrical and rigging.



Mr. Jeff Harmon

Ref: Development Services and City Hall Building – HVAC Retrofit Project

June 3, 2009

Page 2

- Furnish and install five (5) new High Efficiency type rooftop package air conditioning unit.
- All necessary Rigging including crane lift and installation for five (5) new rooftop package air conditioning units and eleven (11) new exhaust fans including the fabrication and installation of necessary ductwork, sheet metal fittings, controls and electrical components.
- Disconnection and reconnection of condensate piping for five (5) new rooftop package air conditioning units.
- Provide structural engineering and structural certification for completion of this project.
- Provide minor roof revisions for completion of this project.
- Provide mechanical engineering and warranty for unit selection. Mechanical engineering will include unit selection and verification of the existing supply and return air openings.
- System check, test and start-up for proper operation.
- Fabrication and installation of all associated ductwork and sheet metal fittings in the occupied space where necessary.
- Provide new properly sized new ductwork air distribution in the affected areas found to be contributing to employee discomfort.
- Re-commission all existing mechanical controls and replace as necessary.
- Provide ACCO Engineered Systems Certified Air Balance for all Zones serving the DSB Building.
- Our proposal is based upon an agreeable working schedule with all work occurring during normal, overtime premium labor and double time hours.
- Materials supplied shall be guaranteed per terms and conditions of the standard manufacturer's limited warranty provision but in no instance shall such assurances extend for a period of less than one (1) year from date of completion.

***Included in ACCO Engineered Systems scope of work is the following for City Hall Building:***

- Refrigerant recovery and refrigerant disposal for eleven (11) Lennox rooftop package units.
- All necessary electrical connections, conduit and wire for eleven (11) rooftop package units.
- Removal and disposal of eleven (13) existing exhaust fans including disconnection of existing controls, electrical and rigging.
- Furnish and install thirteen (13) new exhaust fans.
- Removal and disposal of eleven (11) existing package air conditioning units including disconnection of existing controls, electrical and rigging.
- Furnish and install eleven (11) new High Efficiency type rooftop package air conditioning unit.
- All necessary Rigging including crane lift and installation for eleven (11) new rooftop package air conditioning units and thirteen (13) new exhaust fans including the fabrication and installation of necessary ductwork, sheet metal fittings, controls and electrical components.
- Disconnection and reconnection of condensate piping for eleven (11) new rooftop package air conditioning units.
- Provide structural engineering and structural certification for completion of this project.
- Provide minor roof revisions for completion of this project.
- Provide mechanical engineering and warranty for unit selection. Mechanical engineering will include unit selection and verification of the existing supply and return air openings.
- System check, test and start-up for proper operation.
- Our proposal is based upon an agreeable working schedule with all work occurring during normal, overtime premium labor and double time hours.



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- Materials supplied shall be guaranteed per terms and conditions of the standard manufacturer's limited warranty provision but in no instance shall such assurances extend for a period of less than one (1) year from date of completion.

***Budget price for installation including permitting, engineering, equipment transportation/storage, rigging, sheetmetal, service, Controls, air Balance, and start-up.....\$805,000.00***

***Total Labor (includes all trades Normal, Overtime, and Double time for weekend air conditioning unit replacements and commissioning necessary for minimal employee disruption).....\$380,400.00***

***Total Materials (mechanical equipment, electrical, Crane lifts, and misc. materials).....\$424,600.00***

***Please note:***

- 1) The above pricing is for BUDGET purposes only but will serve as a good indication of the costs associated with the above mentioned upgrades and commissioning.***
- 2) Our pricing is based on the installation sixteen (16) air conditioning units, Mechanical Control commissioning and Certified Building Air Balance.***
- 3) An area in the Development Services and City Hall Building parking lots will have to be designated for the Crane lifts. To accommodate Crane regulations pertaining to the building occupancy the rigging has been scheduled to be performed on a selected weekend.***

#### ***Energy Efficiency Assumptions***

Our preliminary study is based on increasing the Energy Efficiency Ratio (EER) of the existing mechanical equipment considerably in order to provide for greatly improved overall building energy efficiency. We estimate that the existing equipment is operating at an EER in the range of 7.5. The existing equipment efficiency has not been de-rated based on age and condition. The new equipment will operate at an EER of no less than 12. The differential equates to roughly (submitted in Bench Mark Report) in electrical savings annually based on standard office hours of operation with 40% total electrical consumption assumed for HVAC equipment. ACCO will complete a full energy load analysis after the project is approved and will aid the city in pursuing any available certifications, such as an Energy Star performance report stamped by a professional engineer, based on the newly projected energy consumption. Additionally, ACCO will also provide support in initiating rebates available from Southern California under the Express Efficiency or Standard Performance Contract formats.

#### ***Excluded from ACCO's Engineered Systems above described scope of work:***

- General Contracting work: all structural and roof reinforcing and revisions, painting, concrete cutting, patching, concrete and other housekeeping pads, framing, ceiling work, drywall enclosures and rated access doors.
- Our pricing assumes that the existing systems and controls with related components that we are connecting into are mechanically sound. We have not included any costs for repairing or replacing existing mechanical systems or controls.
- Handling of hazardous materials.
- System controls work.
- All fire/life safety related devices and controls including smoke evacuation controls and systems.



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June 3, 2009

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***Clarifications***

With the worldwide shortage of steel and other materials used in our industry, the pricing of our major components, equipment, ductwork, pipe, valves, fittings and supports, is increasing on a daily basis. At this point, the pricing and availability of these items is volatile. Our quotation is based on current availability of materials and pricing conditions. Several of our suppliers have provided ACCO notice that quotes may only be good for as little as 48 hours. The market conditions and competition will ultimately set these prices. ACCO is committed to utilize its leverage and buying power to keep the cost of this project within budget. However, should the cost of these items change, we reserve the right to adjust our price and schedule accordingly.

Jeff, thanks for this opportunity to be of service. If you have any questions or require further information, please feel free to contact me.

Sincerely,  
ACCO Engineered Systems

A handwritten signature in black ink that reads "Robert Alanis".

Robert Alanis  
Project Manager  
Alanis/bids 052009\_Retrofit\_Upgrades



U.S. DEPARTMENT OF ENERGY

# ENVIRONMENTAL QUESTIONNAIRE

## I. BACKGROUND

The Department of Energy (DOE) National Environmental Policy Act (NEPA) Implementing Procedures (10 CFR 1021) require careful consideration of the potential environmental consequences of all proposed actions during the early planning stages of a project or activity. DOE must determine at the earliest possible time whether such actions will require either an Environmental Assessment or an Environmental Impact Statement, or whether they qualify for a Categorical Exclusion. To comply with these requirements, an Environmental Questionnaire must be completed for each proposed action to provide DOE with the information necessary to determine the appropriate level of NEPA review.

## II. INSTRUCTIONS

Separate copies of the Environmental Questionnaire should be completed by the principal proposer and appropriate proposer's subcontractor. In addition, if the proposed project includes activities at different locations, an independent questionnaire should be prepared for each location. Supporting information can be provided as attachments.

In completing this Questionnaire, the proposer is requested to provide specific information and quantities, when applicable, regarding air emissions, wastewater discharges, solid wastes, etc., to facilitate the necessary review. The proposer should identify the location of the project and specifically describe the activities that would occur at that location. In addition, the proposer will be required to submit an official copy of the project's statement of work (SOW) or statement of project objective (SOPO) that will be used in the contract/agreement between the proposer and DOE.

## III. QUESTIONNAIRE

### A. PROJECT SUMMARY

1. Solicitation/Project Number: DE-FOA-0000013
2. Proposer: City of Simi Valley
3. Principal Investigator: Lauren Funaiolo  
Telephone Number: (805) 583-6772
4. Project Title: City of Simi Valley EECBG Project - City Facilities HVAC/Lighting Program
5. Duration: Limited
6. Location(s) of Performance (City/Township, County, State): 2929 Tapo Canyon Road and 3855-A Alamo Street  
Simi Valley  
California
7. Identify and select checkbox with the predominant project work activities under Group A-7b or A-7c.

### Group A-7b

- ☒ Work or project activities does NOT involve new building/facilities construction and site preparation activities. This work typically involves routine operation, modification, and retrofit of existing utility and transportation infrastructure, laboratories, commercial buildings/properties, offices and homes, test facilities, factories/power plants, vehicles test stands and components, refueling facilities, greenspace infrastructure, or other existing facilities.

### Group A-7c

- ☐ Work or project activities typically involves major building or facility construction, site preparation; the installation, replacement, or major modifications of energy system prototypes and infrastructure, access right-of-ways and roads; utility, greenspace, and transportation infrastructure, vehicle test facilities; commercial buildings/properties, fuel refinery/mixing facilities, factories/power plants; and other types of energy efficiency/conservation related systems, structures, and facilities. This work can require new or modified regulatory permits, environmental sampling and monitoring requirements, master planning, public involvement, and environmental impact review.
- ☐ Other types of work or project activities not listed. (please describe):
8. Summarize the objectives of the proposed work. List activities planned at the location as covered by this Environmental Questionnaire. The project will replace the HVAC units at City Hall and the Development Services Building (a City-owned building) with more energy-efficient units. The lighting at the City Hall building will also be upgraded to be more energy efficient.
9. List all other locations where proposed work or project would be performed by project's proposer and subcontractors. No other locations would be affected by project. All work will be conducted within the two existing buildings.
10. Identify major project operation related materials and waste that would be used, consumed, and produced by this project or activity. The existing HVAC units and City Hall light fixtures would be disposed of as a result of the project. Materials will be sent for recycling as appropriate.
11. Provide a brief description of the project location (physical location, surrounding area, adjacent structures). The project buildings are both located at the Simi Valley Civic Center. The project vicinity is fully built out with urban development. Commercial buildings are located to the east, west, and south. A residential neighborhood is located to the north.
12. Attach a site plan or topographic map of the project work area.

### B. ENVIRONMENTAL IMPACTS

This section is designed to obtain information for objectively assessing the environmental impacts of a proposed project. NEPA procedures require evaluations of possible effects (including land use, energy resource use, natural, historic and cultural resources, and pollutants) from proposed projects on the environment.

#### 1. Land Use

- a. Characterize present land use where the proposed project would be located.
- |   |  |                                      |  |
|---|--|--------------------------------------|--|
| <input checked="" type="checkbox"/> Urban | <input type="checkbox"/> Industrial        | <input type="checkbox"/> Commercial  | <input type="checkbox"/> Agricultural        |
| <input type="checkbox"/> Suburban         | <input type="checkbox"/> Rural             | <input type="checkbox"/> Residential | <input type="checkbox"/> Research Facilities |
| <input type="checkbox"/> Forest           | <input type="checkbox"/> University Campus | <input type="checkbox"/> Other       |  |
- b. Describe how land use would be affected by planned construction and project activities.
- ☐ No construction would be anticipated for this project.
- The existing land uses would not be changed or affected in any way by the upgrade of the HVAC units and lighting.
- c. Describe any plans to reclaim/replant areas that would be affected by the proposed project.
- ☐ No land areas would be affected.
- The project will modify two existing structures and would have no effect on natural areas.

- d. Would the proposed project affect any unique or unusual landforms (e.g., cliffs, waterfalls, etc.)?  
☒ No ☐ Yes (describe)
- e. Would the proposed project be located in or near a national park or wilderness area?  
☒ No ☐ Yes (describe)

*If project work activities falls under item A-7b; then proceed directly to question B.6 (Atmospheric Conditions/Air Quality) and continue to fill out questionnaire.*

*If project work falls under item A-7c; then proceed directly below to question B.2 (Construction Activities and/or Operations) and continue to fill out questionnaire.*

## 2. Construction Activities and/or Operations

- a. Identify any roads, trails, or utility right of ways that traverse the proposed site or will be constructed and clearly mark them on project site maps.  
☐ None
- b. Would the proposed project require the construction of settling ponds?  
☐ No ☐ Yes (describe and identify location, and estimate surface area disturbed)
- c. Would the proposed project affect any existing body of water?  
☐ No ☐ Yes (describe)
- d. Would the proposed project be located in or impact a floodplain or wetland?  
☐ No ☐ Yes (describe)
- e. Would the proposed project be likely to cause runoff/sedimentation/erosion?  
☐ No ☐ Yes (describe)

## 3. Vegetation and Wildlife Resources

- a. Identify any State- or Federal-listed endangered or threatened plant or animal species affected by the proposed project.  
☐ None
- b. Would any foreign substances/materials be introduced into ground or surface waters, or other earth/geologic resource because of project activities? Would these foreign substances/materials affect the water, soil, and geologic resources?  
☐ No ☐ Yes (describe)
- c. Would any migratory animal corridors be impacted or disrupted by the proposed project?  
☐ No ☐ Yes (describe)

## 4. Socioeconomic and Infrastructure Conditions.

- a. Would local socio-economic changes result from the proposed project?  
☐ No ☐ Yes (describe)
- b. Would the proposed project generate increased traffic use of roads through local neighborhoods, urban or rural areas?  
☐ No ☐ Yes (describe)
- c. Would the proposed project require new transportation access (roads, rail, etc.)? Describe location, impacts, costs.  
☐ No ☐ Yes (describe)
- d. Would any new transmission lines and/or power line right-of-ways be required?

- ☐ No ☐ Yes (describe location, voltage, and length of line)

## 5. Historical/Cultural Resources

- a. Describe any historical, archeological, or cultural sites in the vicinity of the proposed project; note any sites included on the National Register of Historic Places.  
☐ None
- b. Would construction or operational activities planned under the proposed project disturb any historical, archeological, or cultural sites?  
☐ No planned construction ☐ No historic sites ☐ Yes (describe)
- c. Would the proposed project interfere with visual resources (e.g., eliminate scenic views) or alter the present landscape?  
☐ No ☐ Yes (describe)

*For all proposed project work activities identified under item A-7b, respond to item B6 directly below and continue filling out environmental questionnaire.*

## 6. Atmospheric Conditions/Air Quality

- a. Identify air quality conditions in the immediate vicinity of the proposed project with regard to attainment of National Ambient Air Quality Standards (NAAQS). This information is available under the NAAQS tables from the U.S. EPA Air and Radiation Division.

	<u>Attainment</u>	<u>Non-Attainment</u>
O <sub>3</sub>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
SO <sub>x</sub>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PM <sub>10</sub>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO <sub>2</sub>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lead	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- b. Would proposed project require issuance of new or modified major source air quality permits?  
☒ No ☐ Yes (describe)
- c. Would the proposed project be in compliance with the National Emissions Standards for Hazardous Air Pollutants?  
☐ No (explain) ☒ Yes
- d. Would the proposed project be classified as either a New Source or a major modification to an existing source?  
☒ No ☐ Yes (describe)
- e. Would the proposed project be in compliance with the New Source Performance Standards?  
☒ Not Applicable ☐ No (explain) ☐ Yes
- f. Would the proposed project be subject to prevention of significant deterioration air quality review?  
☒ Not applicable ☐ No (explain) ☐ Yes (describe)
- g. What types of air emissions, including fugitive emissions, would be anticipated from the proposed project?  
The project will replace existing HVAC units and lighting fixtures with more energy-efficient models. Therefore, emissions generated by structures would be reduced by project.
- h. Would any types of emission control or particulate collection devices be used?  
☒ No ☐ Yes (describe, including collection efficiencies)

- i. If no control devices are used, how would emissions be vented? Not applicable.

## 7. Hydrologic Conditions/Water Quality

- a. What is the closest body of water to the proposed project area and what is its distance from the project site?  
The closest body of water to the site is the Tapo Canyon Flood Control Channel.
- b. What sources would supply potable and process water for the proposed project?  
The project would not require new potable water.
- c. Quantify the daily or annual amount of wastewater that would be generated by the proposed project.  
The project will not generate any wastewater.
- d. Identify the local treatment facility that would receive wastewater from the proposed project.  
☒ No discharges to local treatment facility
- e. Describe how wastewater would be collected and treated.  
No wastewater will be generated by the project.
- f. Would any run-off or leachates be produced from storage piles or waste disposal sites?  
☒ No ☐ Yes (describe source)
- g. Would project require issuance of new or modified water permits to perform project work or site development?  
☒ No ☐ Yes (describe)
- h. Where would wastewater effluents from the proposed project be discharged?  
☒ No wastewater produced
- i. Would the proposed project be permitted to discharge effluents into an existing body of water?  
☒ No ☐ Yes (describe water use and effluent impact)
- j. Would a new or modified National Pollutant Discharge Elimination System (NPDES) permit be required?  
☒ No ☐ Yes (describe)
- k. Would the proposed project adversely affect the quality or movement of groundwater?  
☒ No ☐ Yes (describe)

## 8. Solid and Hazardous Wastes

- a. Describe and estimate major nonhazardous solid wastes that would be generated from the project. Solid wastes are defined as any solid, liquid, semi-solid, or contained gaseous material that is discarded or has served its intended purpose, or is a manufacturing or mining by-product (40 CFR 260, Appendix I). No solid waste will be generated by the project other than the one-time disposal of the replaced HVAC units and lighting fixtures. Those units will be sent for recycling as appropriate.
- b. Would project require issuance of new or modified solid waste and/or hazardous waste related permits to perform project work activities?  
☒ No ☐ Yes (explain)
- c. How and where would solid waste disposal be accomplished?  
☐ On-site (identify and describe location)  
☒ Off-site (identify location and describe facility and treatment) Simi Valley Landfill
- d. How would wastes for disposal be transported?

Truck

- e. Describe and estimate the quantity of hazardous wastes (40 CFR 261.31) that would be generated, used, or stored under this project.  
☒ None
- f. How would hazardous or toxic waste be collected and stored?  
☒ None used or produced
- g. If hazardous wastes would require off-site disposal, have arrangements been made with a certified TSD (Treatment, Storage, and Disposal) facility?  
☒ Not required    ☐ Arrangements not yet made    ☐ Arrangements made with a certified TSD facility (identify):
- C. **DESCRIBE ANY ISSUES THAT WOULD GENERATE PUBLIC CONTROVERSY REGARDING THE PROPOSED PROJECT.**  
☒ None

**IV. CERTIFICATION BY PROPOSER**

I hereby certify that the information provided herein is current, accurate, and complete as of the date shown immediately below.

SIGNATURE:



DATE:

06 / 23 / 2009  
month    day    year

TYPED NAME:

Mike Sedell

TITLE:

City Manager

ORGANIZATION:

City of Simi Valley

**V. REVIEW AND APPROVAL BY DOE**

I hereby certify that I have reviewed the information provided in this questionnaire, have determined that all questions have been appropriately answered, and judge the responses to be consistent with the efforts proposed.

PROJECT MANAGER:

SIGNATURE:

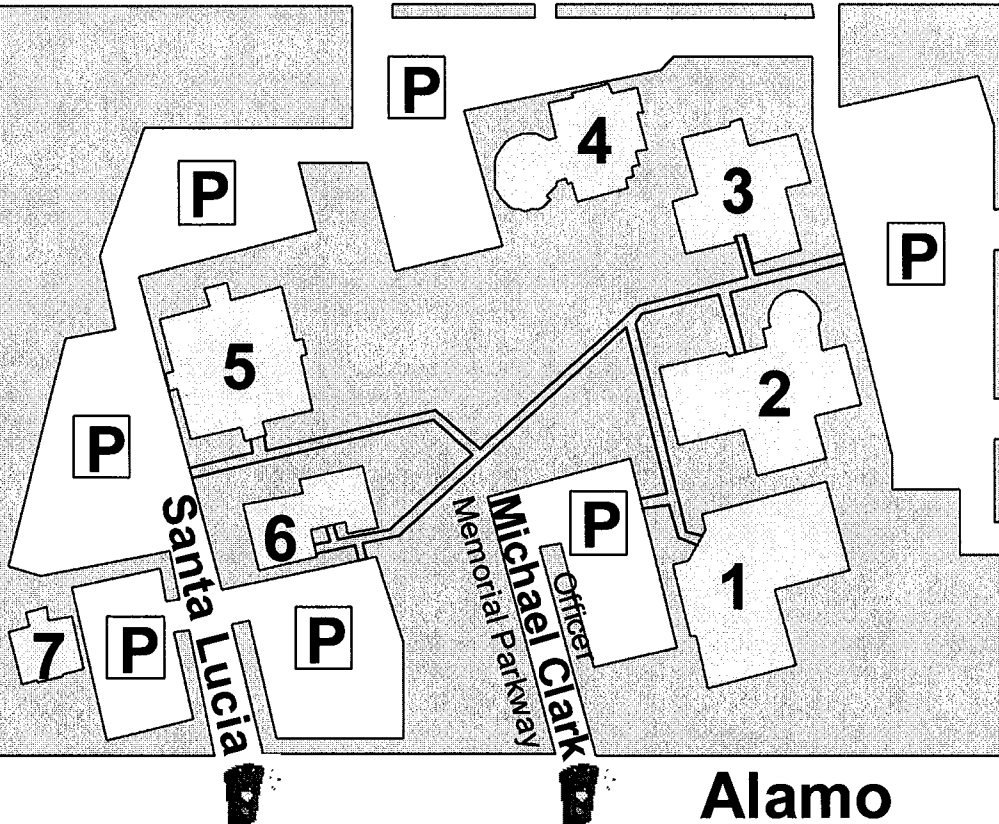
DATE:

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
month    day    year

TYPED NAME:

\_\_\_\_\_

**Avenida Simi**



**El Paseo**

**Alamo**

**Tapo Canyon**

1. Simi Valley Police Department
2. City Hall
3. Simi Valley Library
4. Simi Valley Senior Center
5. East County Courthouse Building
6. Development Services Building
7. Department of Motor Vehicles

**118 Freeway**

U.S. DEPARTMENT OF ENERGY

# ENVIRONMENTAL QUESTIONNAIRE

## I. BACKGROUND

The Department of Energy (DOE) National Environmental Policy Act (NEPA) Implementing Procedures (10 CFR 1021) require careful consideration of the potential environmental consequences of all proposed actions during the early planning stages of a project or activity. DOE must determine at the earliest possible time whether such actions will require either an Environmental Assessment or an Environmental Impact Statement, or whether they qualify for a Categorical Exclusion. To comply with these requirements, an Environmental Questionnaire must be completed for each proposed action to provide DOE with the information necessary to determine the appropriate level of NEPA review.

## II. INSTRUCTIONS

Separate copies of the Environmental Questionnaire should be completed by the principal proposer and appropriate proposer's subcontractor. In addition, if the proposed project includes activities at different locations, an independent questionnaire should be prepared for each location. Supporting information can be provided as attachments.

In completing this Questionnaire, the proposer is requested to provide specific information and quantities, when applicable, regarding air emissions, wastewater discharges, solid wastes, etc., to facilitate the necessary review. The proposer should identify the location of the project and specifically describe the activities that would occur at that location. In addition, the proposer will be required to submit an official copy of the project's statement of work (SOW) or statement of project objective (SOPO) that will be used in the contract/agreement between the proposer and DOE.

## III. QUESTIONNAIRE

### A. PROJECT SUMMARY

1. Solicitation/Project Number: DE-FOA-0000013
2. Proposer: The City of Simi Valley
3. Principal Investigator: Lauren Funaiole  
Telephone Number: (805) 583-6772
4. Project Title: City of Simi Valley EECBG Project - Residential Energy Efficiency Loan/Grant Program
5. Duration: Three years from date of award.
6. Location(s) of Performance (City/Township, County, State): City Limits of the City of Simi Valley,  
California
7. Identify and select checkbox with the predominant project work activities under Group A-7b or A-7c.

### Group A-7b

- ☒ Work or project activities does NOT involve new building/facilities construction and site preparation activities. This work typically involves routine operation, modification, and retrofit of existing utility and transportation infrastructure, laboratories, commercial buildings/properties, offices and homes, test facilities, factories/power plants, vehicles test stands and components, refueling facilities, greenspace infrastructure, or other existing facilities.



### Group A-7c

- ☐ Work or project activities typically involves major building or facility construction, site preparation; the installation, replacement, or major modifications of energy system prototypes and infrastructure, access right-of-ways and roads; utility, greenspace, and transportation infrastructure, vehicle test facilities; commercial buildings/properties, fuel refinery/mixing facilities, factories/power plants; and other types of energy efficiency/conservation related systems, structures, and facilities. This work can require new or modified regulatory permits, environmental sampling and monitoring requirements, master planning, public involvement, and environmental impact review.
- ☐ Other types of work or project activities not listed. (please describe):
8. Summarize the objectives of the proposed work. List activities planned at the location as covered by this Environmental Questionnaire. The program will provide loans and grants to residential homeowners for energy efficient improvements to their homes. The project will result in improvements to existing homes including: new or repaired HVAC, windows, insulation, weather stripping, and other improvements that will save energy in the home.
9. List all other locations where proposed work or project would be performed by project's proposer and subcontractors. The work will be conducted at existing residences within the City of Simi Valley.
10. Identify major project operation related materials and waste that would be used, consumed, and produced by this project or activity. The remodeling work would result in the need to dispose of construction materials. Materials will be sent for recycling as appropriate.
11. Provide a brief description of the project location (physical location, surrounding area, adjacent structures). The program will apply to existing residences within the incorporated boundaries of the City of Simi Valley. The recipients of the loan/grant program will be determined as the program is implemented.
12. Attach a site plan or topographic map of the project work area.

### B. ENVIRONMENTAL IMPACTS

This section is designed to obtain information for objectively assessing the environmental impacts of a proposed project. NEPA procedures require evaluations of possible effects (including land use, energy resource use, natural, historic and cultural resources, and pollutants) from proposed projects on the environment.

#### 1. Land Use

- a. Characterize present land use where the proposed project would be located.
- |   |  |                                      |  |
|---|--|--------------------------------------|--|
| <input checked="" type="checkbox"/> Urban | <input type="checkbox"/> Industrial        | <input type="checkbox"/> Commercial  | <input type="checkbox"/> Agricultural        |
| <input type="checkbox"/> Suburban         | <input type="checkbox"/> Rural             | <input type="checkbox"/> Residential | <input type="checkbox"/> Research Facilities |
| <input type="checkbox"/> Forest           | <input type="checkbox"/> University Campus | <input type="checkbox"/> Other       |  |
- b. Describe how land use would be affected by planned construction and project activities.
- ☐ No construction would be anticipated for this project.
- The existing land uses would not be changed or affected in any way by the energy efficiency improvements.
- c. Describe any plans to reclaim/replant areas that would be affected by the proposed project.
- ☐ No land areas would be affected.
- The project will modify existing residences only and would have no effect on natural areas.

- d. Would the proposed project affect any unique or unusual landforms (e.g., cliffs, waterfalls, etc.)?  
☒ No ☐ Yes (describe)
- e. Would the proposed project be located in or near a national park or wilderness area?  
☒ No ☐ Yes (describe)

*If project work activities falls under item A-7b; then proceed directly to question B.6 (Atmospheric Conditions/Air Quality) and continue to fill out questionnaire.*

*If project work falls under item A-7c; then proceed directly below to question B.2 (Construction Activities and/or Operations) and continue to fill out questionnaire.*

## 2. Construction Activities and/or Operations

- a. Identify any roads, trails, or utility right of ways that traverse the proposed site or will be constructed and clearly mark them on project site maps.  
☐ None
- b. Would the proposed project require the construction of settling ponds?  
☐ No ☐ Yes (describe and identify location, and estimate surface area disturbed)
- c. Would the proposed project affect any existing body of water?  
☐ No ☐ Yes (describe)
- d. Would the proposed project be located in or impact a floodplain or wetland?  
☐ No ☐ Yes (describe)
- e. Would the proposed project be likely to cause runoff/sedimentation/erosion?  
☐ No ☐ Yes (describe)

## 3. Vegetation and Wildlife Resources

- a. Identify any State- or Federal-listed endangered or threatened plant or animal species affected by the proposed project.  
☐ None
- b. Would any foreign substances/materials be introduced into ground or surface waters, or other earth/geologic resource because of project activities? Would these foreign substances/materials affect the water, soil, and geologic resources?  
☐ No ☐ Yes (describe)
- c. Would any migratory animal corridors be impacted or disrupted by the proposed project?  
☐ No ☐ Yes (describe)

## 4. Socioeconomic and Infrastructure Conditions.

- a. Would local socio-economic changes result from the proposed project?  
☐ No ☐ Yes (describe)
- b. Would the proposed project generate increased traffic use of roads through local neighborhoods, urban or rural areas?  
☐ No ☐ Yes (describe)
- c. Would the proposed project require new transportation access (roads, rail, etc.)? Describe location, impacts, costs.  
☐ No ☐ Yes (describe)
- d. Would any new transmission lines and/or power line right-of-ways be required?

- ☐ No      ☐ Yes (describe location, voltage, and length of line)

## 5. Historical/Cultural Resources

- a. Describe any historical, archeological, or cultural sites in the vicinity of the proposed project; note any sites included on the National Register of Historic Places.  
☐ None
- b. Would construction or operational activities planned under the proposed project disturb any historical, archeological, or cultural sites?  
☐ No planned construction      ☐ No historic sites      ☐ Yes (describe)
- c. Would the proposed project interfere with visual resources (e.g., eliminate scenic views) or alter the present landscape?  
☐ No      ☐ Yes (describe)

*For all proposed project work activities identified under item A-7b, respond to item B6 directly below and continue filling out environmental questionnaire.*

## 6. Atmospheric Conditions/Air Quality

- a. Identify air quality conditions in the immediate vicinity of the proposed project with regard to attainment of National Ambient Air Quality Standards (NAAQS). This information is available under the NAAQS tables from the U.S. EPA Air and Radiation Division.

	<u>Attainment</u>	<u>Non-Attainment</u>
O <sub>3</sub>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
SO <sub>x</sub>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PM <sub>10</sub>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO <sub>2</sub>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lead	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- b. Would proposed project require issuance of new or modified major source air quality permits?  
☒ No      ☐ Yes (describe)
- c. Would the proposed project be in compliance with the National Emissions Standards for Hazardous Air Pollutants?  
☐ No (explain)      ☒ Yes
- d. Would the proposed project be classified as either a New Source or a major modification to an existing source?  
☒ No      ☐ Yes (describe)
- e. Would the proposed project be in compliance with the New Source Performance Standards?  
☒ Not Applicable      ☐ No (explain)      ☐ Yes
- f. Would the proposed project be subject to prevention of significant deterioration air quality review?  
☒ Not applicable      ☐ No (explain)      ☐ Yes (describe)
- g. What types of air emissions, including fugitive emissions, would be anticipated from the proposed project?  
 The project will improve the energy efficiency of existing residences. Therefore, emissions generated by structures would be reduced by project.
- h. Would any types of emission control or particulate collection devices be used?  
☒ No      ☐ Yes (describe, including collection efficiencies)

- i. If no control devices are used, how would emissions be vented? Not applicable.

## 7. Hydrologic Conditions/Water Quality

- a. What is the closest body of water to the proposed project area and what is its distance from the project site?  
There are a number of drainages in Simi Valley, all of which drain to the Arroyo Simi. The proposed energy efficiency improvements to existing residences will have no effect whatsoever on the water bodies of Simi Valley.
- b. What sources would supply potable and process water for the proposed project?  
The project would not require new potable water.
- c. Quantify the daily or annual amount of wastewater that would be generated by the proposed project.  
The project will not generate any wastewater.
- d. Identify the local treatment facility that would receive wastewater from the proposed project.  
☒ No discharges to local treatment facility
- e. Describe how wastewater would be collected and treated.  
No wastewater will be generated by the project.
- f. Would any run-off or leachates be produced from storage piles or waste disposal sites?  
☒ No ☐ Yes (describe source)
- g. Would project require issuance of new or modified water permits to perform project work or site development?  
☒ No ☐ Yes (describe)
- h. Where would wastewater effluents from the proposed project be discharged?  
☒ No wastewater produced
- i. Would the proposed project be permitted to discharge effluents into an existing body of water?  
☒ No ☐ Yes (describe water use and effluent impact)
- j. Would a new or modified National Pollutant Discharge Elimination System (NPDES) permit be required?  
☒ No ☐ Yes (describe)
- k. Would the proposed project adversely affect the quality or movement of groundwater?  
☒ No ☐ Yes (describe)

## 8. Solid and Hazardous Wastes

- a. Describe and estimate major nonhazardous solid wastes that would be generated from the project. Solid wastes are defined as any solid, liquid, semi-solid, or contained gaseous material that is discarded or has served its intended purpose, or is a manufacturing or mining by-product (40 CFR 260, Appendix I). No solid waste will be generated by the project other than the disposal of the construction waste generated with each remodel. That waste will be sent for recycling as appropriate.
- b. Would project require issuance of new or modified solid waste and/or hazardous waste related permits to perform project work activities?  
☒ No ☐ Yes (explain)
- c. How and where would solid waste disposal be accomplished?  
☐ On-site (identify and describe location)  
☒ Off-site (identify location and describe facility and treatment) Simi Valley Landfill

- d. How would wastes for disposal be transported?  
Truck
- e. Describe and estimate the quantity of hazardous wastes (40 CFR 261.31) that would be generated, used, or stored under this project.  
☒ None
- f. How would hazardous or toxic waste be collected and stored?  
☒ None used or produced
- g. If hazardous wastes would require off-site disposal, have arrangements been made with a certified TSD (Treatment, Storage, and Disposal) facility?  
☒ Not required    ☐ Arrangements not yet made    ☐ Arrangements made with a certified TSD facility (identify):
- C. **DESCRIBE ANY ISSUES THAT WOULD GENERATE PUBLIC CONTROVERSY REGARDING THE PROPOSED PROJECT.**  
☒ None

#### IV. CERTIFICATION BY PROPOSER

I hereby certify that the information provided herein is current, accurate, and complete as of the date shown immediately below.

SIGNATURE: Mike Sedell DATE: 06 / 23 / 2009  
month day year

TYPED NAME: Mike Sedell

TITLE: City Manager

ORGANIZATION: City of Simi Valley

#### V. REVIEW AND APPROVAL BY DOE

I hereby certify that I have reviewed the information provided in this questionnaire, have determined that all questions have been appropriately answered, and judge the responses to be consistent with the efforts proposed.

PROJECT MANAGER:

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
month day year

TYPED NAME: \_\_\_\_\_

This is a black and white map of a portion of Los Angeles, California. The map is oriented with North at the top. A prominent feature is the 118 Freeway (Antelope Valley Freeway), which runs vertically through the center of the map. To the left of the freeway, several streets are shown, including Cottonwood Dr, Township Ave, Alamo St, Sequoia Ave, Sycamore Dr, Erringer Rd, Cochran St, Royal Ave, Fitzgerald Rd, First St, Madera Rd, Signal Rd, Long Canyon Rd, Wood Ranch Pkwy, Stearns St, Stow St, and Yosemite Ave. To the right of the freeway, the map shows the Santa Susana Pass Rd and Kuehner Dr. A north arrow is located in the upper right corner of the map.

